

## **Goleta Union School District**

Content Specialist

Salary Schedule Range: 38

Work year: 182 days

### ***Basic Function***

Under the direction of an assigned administrator in support of certificated staff, supervises a variety of student activities (e.g., Art, Engineering, Music, Mathematics, Physical Education, Science, Technology) and monitors students' behavior at school; assists in the instruction and supervision of students in all core curriculum and elective programs; performs a variety of routine clerical duties in support of assigned students.

### ***Representative Duties***

- Provide specific support services to students individually or in small groups or whole class in Art, Engineering, Music, Mathematics, Physical Education, Science, Technology, and/or other core content area. E
- Assist certificated teacher with supervision of students in structured and unstructured settings.
- Use or modify a variety of instructional materials for use with individual students or in small groups or with a whole class. E
- Provide and implement problem-solving strategies, comprehension activities and active learning experiences. E
- Provide and facilitate visual and performing arts activities, including games, dance, sports, board games, puzzles and other activities. E
- Collaborate in the preparation of instructional materials and activities. E
- Encourage students to make wise choices and develop responsible behaviors. E
- Assists in establishing and maintaining an environment that stimulates growth of desirable social, emotional and health habits. E
- May issue instructional/play equipment and supervise use of such equipment; supervise and direct instructional and/or play activities. E
- Performs routine clerical and record keeping duties. E
- Participates in assigned training and professional development. E
- Maintains routine files. E
- Maintain punctual and consistent attendance. E
- Performs related duties as assigned.

### ***Knowledge and Abilities:***

#### *Knowledge of:*

- General academic needs and behavior of students.
- Working knowledge of California K12 content standards.

#### *Ability to:*

- Establish and maintain productive working relationships with students, school staff, parents, volunteers and other adults.
- Use appropriate English grammar, spelling, punctuation and vocabulary.
- Work independently with minimal supervision or direction.
- Understand and follow verbal and written directions.
- Meet schedules and timelines.
- Work collaboratively with others.

### ***Licenses and Other Requirements***

Valid California driver's license and insurance coverage required by law.

High School Diploma/GED.

Any combination of education and experience that provides the required knowledge, skills and abilities is deemed as qualifying.

Bachelor's degree preferred.

Bilingual/biliterate preferred.

Demonstrated commitment to diversity, equity, and inclusion.

Experience working with groups of children, especially students with diverse backgrounds, in an organized environment is desirable.

***Environment***

Indoor and outdoor environment

***Physical Demands***

Standing and walking for extended periods; bending, kneeling, pushing, pulling, stooping, and running for short intermittent periods

***Hazards***

Contact with challenging behavior that may include hitting (open/closed hand), punching, kicking, scratching, yelling, biting, and eloping

***Additional Requirements:***

College/University transcripts