

Goleta Union School District

Carpenter

Basic Function

Under the direction of the Head of Maintenance, Operations, and Transportation, perform journey-level carpentry work in the alteration, repair and construction of equipment and structures; perform semiskilled and skilled tasks in other maintenance trade areas in the construction, maintenance and repair of school facilities.

Representative Duties

Alter, repair, inspect and construct articles and structures of wood, including partitions, counters, doors, window frames, railings, walls, cabinetry, scaffolds, forms and fences; construct and repair furniture, equipment and wooden fixtures; perform mill and finished cabinet work. E

Maintain and repair woodwork of school facilities and buildings; perform new construction as assigned. E

Plan, organize and lay out assigned tasks; estimate labor and material costs; requisition and maintain an adequate inventory of supplies and materials. E

Lay and repair floors. E

Build closets, stairways, cabinets, cases and shelving; fit doors, windows, sashes and screens; draw specifications and prepare material lists. E

Perform or assist in the construction, installation and maintenance of roofs, fences, playground equipment, concrete and cement, furniture, cabinets, shelving, bulletin boards and chalkboards. E

Operate and maintain saws, lathes, planers, shapers, joiners, sanders, band saws and other woodworking equipment; sharpen, maintain and service hand and machine tools and various woodworking equipment. E

Perform roof repair functions; perform glazing, repair and adjust door closures, window latches, cabinet drawers and drawer hardware. E

Prepare and finish surfaces on a variety of equipment, furniture and physical structures as assigned.

Drive a vehicle to and from work sites.

Coordinate and direct the work of others as assigned.

Perform or assist in a variety of general maintenance repairs and construction tasks in the basic maintenance trades, including painting, glazing, electrical, plumbing and carpet and tile installation.

Perform related duties as assigned.

Knowledge and Abilities

Knowledge of:

Materials, tools and procedures used in performing a variety of woodworking, glazing, roof repair and general maintenance tasks.

Basic qualities and uses of woods and other related construction materials.

Building code requirements and the requirements of the State pertaining to school facility construction, maintenance and repair.

Safe working methods and procedures.

Estimating time and material costs.

Carpenter

Ability to:

Perform journey-level carpentry work in the alteration, repair and construction of equipment and structures.

Operate and maintain tools and equipment in performing rough and finished carpentry, glazing and roof repair.

Plan, organize and lay out carpentry tasks.

Accurately estimate labor and material costs.

Work from blueprints, shop drawings and sketches.

Maintain simple records and prepare complete and concise reports.

Understand and follow oral and written instructions.

Establish and maintain cooperative and effective working relationships with others.

Any combination equivalent to: graduation from high school and two years experience as a journey-level carpenter.

Licenses and Other Requirements

Valid California Driver License.

Working Conditions

Environment

Indoor and outdoor environment.

Driving a vehicle to conduct work.

Subject to noise from equipment operation.

Physical Demands

Carrying, pushing and pulling, lifting heavy objects.

Reaching overhead, above the shoulders and horizontally.

Standing for extended periods of time.

Bending at the waist, kneeling or crouching.

Balancing.

Hazards

None